

## ABSTRACTS REVIEWING AND MANAGEMENT SYSTEM

A COLLABORATIVE MANAGEMENT TOOL FOR TECHNICAL AND PROGRAMME  
COMMITTEES OF CONFERENCES

LICENSING - RENTAL

PRICING

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**Astefo**  
Professional Congress Organiser

## 1. OVERVIEW

ARMS is a Web based collaborative tool primarily intended to be used by Technical and Program Committees of conferences. Its primary objective is to facilitate life to Conference Organisers in respect to abstracts evaluation and programme compilation:

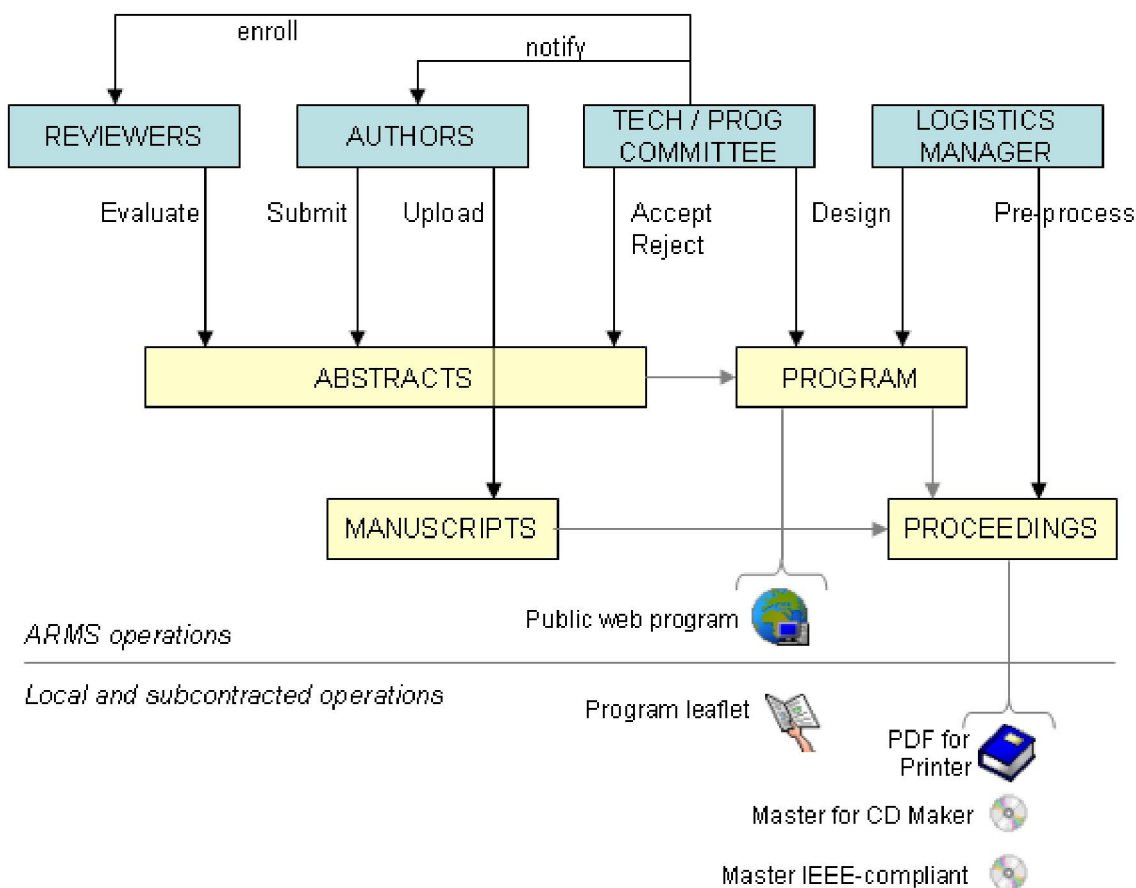
- for Reviewers : facilitate abstracts reviewing and evaluation by providing a unique interface, accessible world wide, enhancing the degree of professionalism of your conference organization;
- for the Technical Chairmen: facilitate abstracts management and evaluation synthesis, including communication with Authors, significantly reducing tedious tasks;
- for the Program Chairman: completely supports him for building up the technical program, ensuring consistency of its derivatives (public program on Web, printed version, proceedings), reducing the risks and the lead time between the deadline for final papers delivery and the launch of printed or CD proceedings;

Additionally, Authors interface easily with the system to submit abstracts and deliver successive versions of their final paper.

In ARMS, Users are given specific privileges to handle Abstracts, Manuscripts, Program and Proceedings.

Next diagram shows the interactions between the Authors (who feed the system with abstracts and final papers, but do not control it), the Reviewers (who evaluate the abstracts) and the members of the technical and program committees (who manage the whole evaluation process, which ultimate phase is the creation of the technical programme).

The "logistics manager" corresponds to a specific privilege to perform tasks which have nothing to see with the evaluation process, but are related to program and proceedings outputs.



## 2. PRICING

We propose 2 main options:

- **option 1** is a traditional licensing scheme : you buy a permanent licence to have ARMS installed on your server. The licence includes one year support. In the following years, annual support is an option. The installation can be done either by yourself or by ASTEFO.
- **option 2** is a rental scheme : you use ARMS as a rental software, you do not have to purchase a licence. ASTEFO handles all technical aspects (server, installation, maintenance). After the first year, a recurring annual payment is due for rental, which automatically includes support.

These options and the corresponding prices are summarised in the next table:

	Option 1 (licensing)		Option 2 (rental)	
Server on which runs ARMS	CUSTOMER server		ASTEFO server	
Licence or rental	Licence	3 000 €	Rental +setup	1 000 €
First year support	Included		Included	
Optional setup by ASTEFO		1 000 €		
<b>Total first year</b>	setup by Customer	<b>3 000 €</b>		<b>1 000 €</b>
	setup by ASTEFO	<b>4 000 €</b>		
Next years annual rental fee			Rental	1 000 €
Next years annual support	Optional	1 000 €	Included	

Cumulated costs including	4 000 € after 1 year	1 000 €
recurring annual support	5 000 € after 2 years	2 000 €
	6 000 € after 3 years	3 000 €
	7 000 € after 4 years	4 000 €

Above prices do not include VAT. If you are in the European Union, VAT must be added to these prices at the French rate of 19.60%.

Which option can you select ?

- If you have both computer and human skills, we recommend option 1, with installation by yourself, without recurring support.
- If you own computer resources but lack technical human resources, we recommend option 1 with the installation done by ASTEFO.
- If you do not have in-house computing and human resources, option 2 is the only choice. You may too find it convenient for a single event, not recurring.

### 3. Remarks

#### 3.1. Licence (option 1)

The ARMS software remains the property of ASTEFO. The licence is a right to use it on one server. You must buy a licence to legally install ARMS on a server which is not administrated by ASTEFO. Once acquired, the licence is permanent. You may not give, distribute or resell ARMS to anybody.

#### 3.2. Rental (option 2)

ARMS will be installed as a subdirectory of [www.astefo.com](http://www.astefo.com) . Should you prefer use another Internet address, like myconference.org or similar, this is possible. Also be aware that ASTEFO may handle your complete conference Web site.

#### 3.3. First year support (both options)

Astefo helps you to properly install, use, parameterize the software, including the Authors interfacing pages. It includes assistance for all steps, from abstracts submission to pre-processing for proceedings.

This supports ends 1 year after effective software installation if your conference is held within this year, or after your first conference if held within 2 years after installation.

The support does not cover your utilization of other software (database management like phpMyAdmin, SQL, PHP, TeXlive) which is not directly related to ARMS.

#### 3.4. Following years support

Option 1 : you may not need any support after the first year of utilisation. Nevertheless, we may still support you on a contractual and reasonable basis corresponding to several hours of labour.

Option 2 : the annual rental fee includes technical support.

#### 3.5. More than one conference

The current version of ARMS handles a single conference. If you have more than one conference to manage, supplemental licences and installations are required. Additional licences are sold at 30% of single licence price (i.e. 1200€).

#### 3.6. Upgrades

If you have a valid licence and have paid for annual support, ASTEFO will notify you of the eventual improvements and new features of ARMS and will deliver you the upgrades.

#### 3.7. ARMS deliverables

The ARMS package can be delivered under 3 forms:

- full material version: CD-ROM and bound copies of Installation (option 1) and User Guides (options 1 & 2).
- CD-ROM only: contains software and PDF documentation (Installation and User Guides)
- pure soft version sent by email: archive file (zip) containing software and PDF documentation